

# Waynesburg University

## Graduate and Professional Studies

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### Recommendation of Professional Colleague

To the applicant: The Family Rights and Privacy Act of 1974 provides that certain educational records may be open to students at their request. The Act also provides that in the case of recommendations, the institution may request, but not require, the student to waive his/her right to read confidential recommendations. Please indicate below whether or not you will waive your right to read the confidential recommendation on this form and sign your name.

I do \_\_\_\_ I do not \_\_\_\_ waive my right to read this confidential recommendation.

Applicant's Signature \_\_\_\_\_

Applicant's Name (please print or type) \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ Zip Code \_\_\_\_\_

Indicate which program:

MACI  MBA  MSN  DNP  CNS  EDU  RN-BSN

**To the person completing this recommendation:** Waynesburg University has selective admissions and a personalized review process. Accordingly, the admission committee will review all materials submitted by the applicant, including transcripts, work experience, and professional portfolio. You have been asked to provide a recommendation about the potential for graduate study in the applicant named above. Your assistance in highlighting the applicant's strengths and abilities is appreciated.

In what capacity and for how long have you known the applicant?

What do you think are the applicant's chief professional strengths?

Please complete the reverse side of this form.

Please complete the following assessment, comparing the applicant with any other professionals you have known who have completed a graduate degree. Using the following scale, place a check in the appropriate column:

1 = Below Average    2 = Average    3 = Above Average    4 = Outstanding  
N/A = Not Able to Evaluate

Category	1	2	3	4	N/A
Ability to read and comprehend complex material					
Writing skills					
Ability to speak and present information					
Professional demeanor					
Critical thinking skills					
Leadership potential					
Motivation for leadership					
Ability to complete projects in timely manner					
Ability to manage stress					
Problem analysis skills					
Perseverance in pursuing career goals					
Ability to work collaboratively with others					
Ethical behavior					
Commitment to professional activities					
Openness to new learning					

Please provide any additional comments about the applicant that would help the admissions committee:

Please check one:

- Strongly recommend
- Recommend
- Recommend with reservations
- Do not recommend

Your Signature \_\_\_\_\_

Name (please print or type) \_\_\_\_\_

Address \_\_\_\_\_

Position Title \_\_\_\_\_ Employer \_\_\_\_\_

Telephone \_\_\_\_\_ E-Mail \_\_\_\_\_